

A useful guide to moving home

Here are a few handy hints when planning your move:

1. Month before your move

Don't forget to...

- Contact removal firms to find out prices and availability. Check they are properly insured and have comprehensive insurance available for damage or loss
- Arrange to take over the gas and electricity at your new address
- Notify your service providers (such as BT) and make necessary arrangements for a final bill at your current address and taking over/installing new services at new address

Handy tips...

- Start collecting boxes unless the removal firm provides them (collect all sizes)
- Start emptying and cleaning cupboards
- Pack non-essential items and mark contents clearly
- Clear out your loft, garage, shed

2. A couple of weeks before your move

Don't forget to...

- Contact your home insurance company to make sure you are covered for the move and to arrange cover for your new address
- Arrange for gas and electricity to have final meter readings and to be disconnected on the day of the move
- Let everyone know that you are changing address (a list is available below)

Handy tips...

- Have a clear out of unwanted items such as clothes, items stored in the attic etc.
- Start to run down food stocks in freezer
- Make sure you have a good stock of packing materials including string and sticky tape
- Label your boxes with the room they are to go to at your new home and what is in the box
- Start to pack items from kitchen that you are unlikely to need before your move

3. A week before your move

Don't forget to...

- Confirm booking with removal firm
- Arrange to have post re-directed to your new address
- Pay any remaining balance and cancel any routine deliveries such as milk, newspaper orders and window cleaning. Organise for new address if needed.
- Defrost fridge/freezers

Handy tips...

- If possible, arrange for someone to look after young children on the moving date.

4. The day before...

Don't forget to...

- Keep all your important documents with you relating to the move in case you need them on the moving day
- Complete any last packing apart from anything you will need overnight

Handy tips...

- Pack a survival kit to get you through the first day in your new home. You could include: kettle, tea/coffee, milk, lunch/snacks, toilet paper, soap, towel, pet food, money coins and notes, toiletries etc.

5. The day of the move

Don't forget to...

- Don't pack away valuable items and important paperwork. Pack them separately and take them with you in the car. Once these are in your car remember not to leave your car unattended.
- Keep your mobile on
- Take final gas and electricity meter readings so that you can pass these on to the utility companies
- Turn off any electrical appliances, disconnect cooker
- Turn off boiler/central heating
- Turn off water
- Pack any last overnight items such as bedding and dismantle/remove any light fittings, curtains etc. not included in sale
- Secure all windows and lock all doors
- Leave key as arranged with estate agent or new owners

Handy Tips...

- On arrival at your new home, unpack essentials first and then unpack the rest of your items slowly and methodically

Enjoy your new home!

Don't forget to let everyone know that you are changing address. Below are some of the people you may need to contact:

Name	Ref/Account No	Telephone/Website	✓
Bank or Building society			
Credit cards			
Social Security Office			
Pension Policies			
Life Policies			
Savings/Bonds			
Shares			
Inland Revenue			
National Insurance			
Electoral register			
Home Insurance			
Building insurance			
Any other insurances			
Council tax			
Gas / Electric			
Water Board			
TV Licensing			
Telephone land line			
Mobile			
Cable/Broadband/Satellite			
Post office -redirection			
Any leases/rentals			
Employer			
School			
Doctor			
Dentist			
Optician			
Private healthcare			
Car registration DVLA			
Car insurance			
Driving licence			
Breakdown services			
Store and Club Cards			
Subscriptions			
Gym/Clubs/Institutes			